

**CITY OF GAHANNA
PARKS & RECREATION BOARD
ORGANIZATIONAL MEETING
MINUTES – January 16, 2008**

CALL TO ORDER:

Tony Collins called the Organizational Meeting of the Parks & Recreation Board to order on Wednesday, January 16, 2008 at 7:03 pm at the Gahanna Senior Center.

SWEARING IN OF NEWLY APPOINTED BOARD MEMBERS

At this time, Pam Crossmock administered the oath of office to new Board Members Cynthia Franzmann, Windy McKenna and Laurel Naegele.

ROLL CALL:

Present: Cynthia Franzmann
Windy McKenna
Luke Messinger
Eric Miller
Laurel Naegele
Vincent Tremante

Absent: Diane Cantrell

In attendance from the City Administration was Tony Collins, Director, Troy Euton, Deputy Director, and Pam Crossmock, Administrative Assistant, Department of Parks & Recreation.

ELECTION OF CHAIR

Collins opened the floor for nominations of Chair.

Messinger made a **MOTION** to nominate Eric Miller as Chair; seconded by Tremante. No other nominations. **On roll call vote:** McKenna, Yes, Messinger, Yes, Miller, Yes, Naegele, Yes, Tremante, Yes and Franzmann, Yes. **The motion carried 6-0.**

At this time Collins turned the meeting over to Eric Miller, Chair.

ELECTION OF VICE CHAIR

Miller opened the floor for nominations of Vice Chair.

Miller made a **MOTION** to nominate Vinnie Tremante, Vice Chair; seconded by Messinger. No other nominations. **On roll call vote:** Messinger, Yes, Miller, Yes, Naegele, Yes, Tremante, Yes, Franzmann, Yes and McKenna, Yes, **The motion carried 6-0.**

ESTABLISHING OF REGULAR PARKS & RECREATION BOARD MEETINGS (DAY/TIME)

Collins stated that the board is required to meet nine times during the year. Typically the Board meets on the first Wednesday of the month at 7 pm. The months of June, July and December the board does not meet unless business arises.

Messinger made a **MOTION** for the Parks & Recreation Board meetings to be held on the first

Wednesday of each month at 7 pm with the exception of June, July and December unless business arises; seconded by Tremante. **On roll call vote:** Naegele, Yes, Tremante, Yes, Franzmann, Yes, McKenna, Yes, Messinger, Yes and Miller, Yes. **The motion carried 6-0.**

RULES OF OPERATION AND PROCEDURES

Collins stated each year the Board must approve the Parks & Recreation Board Rules of Operation and Procedure. Collins suggested the Board review Section 2.4 regarding a Board Secretary. The document can be amended anytime throughout the year.

Messinger made a **MOTION** to adopt the Rules of Operation and Procedure revised on January 17, 2007; seconded by Naegele. **On roll call vote:** Tremante, Yes, Franzmann, Yes, McKenna, Yes, Messinger, Yes, Miller, Yes and Naegele, Yes. **The motion carried 6-0.**

After some discussion the Board tabled the appointment of a Secretary for further discussion on Section 2.4 of the Rules of Operation and Procedure.

COMMITTEE ASSIGNMENTS

At this time the Board discussed the committees. Miller stated the following committees will continue meeting:

Bikeway Advisory Committee
Community Improvement Corporation
Dog Park Advisory Committee
Natural Resources Advisory committee
Veterans Memorial Committee

NEW BUSINESS:

Collins stated new Board members received Parks & Recreation informational binders, returning Board members were given updates for their binders. Collins requested all Board members to review the Ohio Ethics Law.

ADJOURNMENT:

There being no further business for the Parks & Recreation Board Organizational Meeting, Tremante made a **MOTION** to adjourn.

The Parks & Recreation Board Organizational meeting adjourned at 7:26 p.m.

Respectfully submitted,

Pam Crossmock, Administrative Assistant

Approved this _____ day of _____, 2008

Eric Miller, Chair